

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

**Meeting of the Letchworth Committee held in the Foundation House,
Icknield Way, Letchworth Garden City
on Wednesday, 6th December, 2017 at 7.30 pm**

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Lorna Kercher, David Levett and Sandra Lunn.

2 MINUTES - 6 SEPTEMBER 2017

RESOLVED: That the Minutes of the Meeting of the Committee held on 6 September 2017 be approved as a true record of the proceedings and be signed by the Chairman.

3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

4 CHAIRMAN'S ANNOUNCEMENTS

- (1) The Chairman welcomed those present at the meeting, especially those who had attended to give a presentation;
- (2) The Chairman advised that, in accordance with Council Policy, the meeting would be audio recorded;
- (3) The Chairman drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.

5 GRANTS AND COMMUNITY UPDATE

RESOLVED:

- (1) That the budgetary expenditure, balances and carry forwards from the Development and Visioning Budgets be noted;
- (2) That the actions taken by the Community Development Officer to promote greater community capacity and well-being for Letchworth Garden City be endorsed;
- (3) That the Communities Officer be requested to circulate a list of where cycle racks are to be installed to all Members of the Letchworth Committee;
- (4) That the Communities Officer be requested to provide more details regarding grant applications, including details of any previous funding awarded by NHDC;
- (5) That the Development and Conservation Manager be requested to provide a report detailing the background to the decision to use Section 106 funding for the purchase of bike racks and the process used for allocating Section 106 funding to any project and present this at the next meeting of this Committee;
- (6) That the £1,000 allocated to Impact Youth Group be returned to the main Discretionary Budget.

REASON FOR DECISION: To keep Members of the Committee apprised of the latest developments in community activities in Letchworth Garden City.

6 INFORMATION NOTE - GREEN SPACE MANAGEMENT STRATEGY

The Committee received an information note entitled Green Space Management Strategy.

7 WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS

RESOLVED: That the Committee and Member Services Officer be requested to invite the Letchworth Garden City BID Manager to make a presentation to the next meeting of this Committee.

REASON FOR DECISION: To keep the Letchworth Committee apprised of the work and activities of the Letchworth BID.

8 PUBLIC PARTICIPATION - KINGS COMMUNITY CHURCH

Mrs Christine Wheatley, Kings Community Church, thanked the Chairman for the opportunity to address the Committee and gave a verbal presentation regarding their application for grant funding.

The Chairman thanked Mrs Wheatley for her presentation.

9 PUBLIC PARTICIPATION - GROUNDWORK HERTFORDSHIRE

Mr Chris Dungate, Groundwork Hertfordshire, thanked the Chairman for the opportunity to address the Committee and gave a verbal presentation regarding their application for grant funding.

The Chairman thanked Mr Dungate for his presentation.

10 GRANT APPLICATION - GROUNDWORK HERTFORDSHIRE

RESOLVED:

- (1) That the Communities Officer be requested to make further enquiries regarding the financial detail regarding the proposed sessions for families to engage with the natural environment on Norton Common and circulate this information to all Members of the Letchworth Committee;
- (2) That the grant application for Groundwork Hertfordshire be deferred until the information requested in (1) above is received and circulated.

REASON FOR DECISION: To improve services provided by local organisations and groups which are accessed by the community.

11 GRANT APPLICATION LETCHWORTH PARK RUN

The Communities Officer advised that the grant application for Letchworth Park Run had been deferred.

12 PUBLIC PARTICIPATION - LETCHWORTH PARK RUN

The Communities Officer advised that the grant application for Letchworth Park Run had been deferred.

13 GRANT APPLICATION - KINGS COMMUNITY CHURCH

RESOLVED: That grant funding of £450 be awarded to Kings Community Church from the 2017/18 Discretionary Budget towards the cost of purchasing a gazebo style marquee.

REASON FOR DECISION: To improve services provided by local organisations and groups which are accessed by the community.